

**Meeting Minutes**  
**Peace Lutheran Leadership Council**  
**Tuesday, October 8, 2019 at 6:00 PM**

Present: Shannon Hofer, Crystal Pariseau, Elizabeth Stevens, Doug Price, Russ Strait, Jennie Carter, ElizaBeth McCay, Chris Engel, Pastor Kim Triplett, Jon Williams, Sue Mueller. Devotions – ElizaBeth McCay

1. Voices of the Congregation – none.

2. Call Committee Report – The call committee presented their recommendation for a primary candidate for pastor. Each committee member presented a different aspect of their decision-making, and an in-depth discussion and Q/A followed. Council then voted unanimously to accept the call committee's recommendation of this primary candidate. A visit by the pastor will be the weekend of November 16 – 17. A congregational meeting to discuss and vote on the call of this pastor and a compensation package will be November 24, 2019. Thank you to the call committee for their hard work.

3. September Meeting Minutes – minutes were passed without amendment.

4. Security cameras: Pastor Kim feels this is a big issue and should be investigated. The church door is sometimes left open, and this is a security concern for our staff, our members and guests, and the building. We will ask Joyce, Teresa, and Carla to look into this and present a solution and cost to council.

5. Pastor and Staff Updates

A. Jennie: Building Peace got a grant from the VA Synod to fully fund this program for the coming year. Eight churches applied for this grant, and we were granted \$7K.

B. Pastor Kim:

- ❖ Pastor's report was given, specifying where/when she spent her time this past month.
- ❖ Staff decided not to order offering envelopes for next year; only 1/3 of members use envelopes, and this will be a \$600 savings in a tight budget time (plus environmental savings). Online offering will be suggested, checks can still be put in the offering plate, and individual envelopes will be provided if requested. Procedures for the counters will have to be updated without envelopes.
- ❖ The ushers should be instructed on how to use the elevator. One usher should stay out in the narthex as a sentinel (monitoring entry to the church) and have a cell phone on them. We will ask Larry to update usher procedures.

- ❖ Some concern was expressed about designated funds, grant funds, and general fund monies comingled in the same bank account. We should review how many designated funds we have and see if any can be eliminated.

#### 6. Committee Reports –

- ❖ Stewardship: pledges are due on October 27. We have some pledges already in and will continue to remind everyone and encourage generosity.
- ❖ Property: The sanctuary roof is repaired, and parking lot lights are back on (the timer was broken, and John Voight replaced it). A fall work date is upcoming.

7. Financial Update – Chris Engel reported that September was nearly on budget, ending a series of below budget giving over the summer months. Income for September was \$26,462, and we need \$27,800 per month to stay on budget. Our YTD net operating income for the year is at -\$3,620 at the end of September. With three months remaining in the year to make budget we need above average giving, as expenses have been and are expected to remain stable. We will continue to hold on local and Synod benevolence until financial conditions improve. Chris will post updates to the bulletin board, links in the e-zine, and a narrative in the SOP.

8. Review of Church Policies and Procedures - Teresa is gathering updated procedures, and the full document will be sent to council to review prior to our meeting.

9. Discussion of the Worship Schedule – Pastor Kim reported on general worship trends: worship times before 9am are not popular and not growing; mid-week evening worship services are growing. We could look at general trends/statistics and lead a discussion with the congregation, but this is not the time to make this change.

10. Thank You Notes for Members of Peace – cards provided by Diane Strait.

11. Other Business – November 17 and 24 second service will be at 10:30am in order to have time between services for the pastoral candidate's visit then vote.

We closed with Prayer.

#### Future Meeting Dates and Devotion Leaders

November 12, 2019 – Sue Mueller

December 10, 2019 – Crystal Pariseau