

Meeting Minutes
Peace Lutheran Leadership Council
Tuesday, July 9, 2019 at 6:00 PM

Present: Doug Price, Jon Williams, Elizabeth Stevens, Pastor Kim Triplett, Shannon Hofer, Chris Engel, Russ Strait, Crystal Pariseau, ElizaBeth McCay, Tom Czelusta, Sue Mueller.
Devotions and check-ins.

1. Voices of the Congregation – none.

2. June Meeting Minutes and Special Meeting Minutes – minutes for both June 11 and special meeting on June 26 were reviewed and approved.

3. Pastor Update:
 - ❖ Pastor Kim suggested a Ted Talk by Simon Sinek, “Begin with Why.”
 - ❖ Synod Assembly in June; thank you to David Pedrick for reporting.
 - ❖ Pastor Kim is in the process of meeting with church leaders, small groups, and council members. She visited shut-ins and attended the synod conference meeting in Warrenton.
 - ❖ She is evaluating the physical structure of our church, and things look good. Impressions: There are too many paper signs around, and this can give an impression of discontent; we should evaluate. We need paperwork for visitors readily available in the narthex. We had two new people at church on Sunday, and it was hard to find paperwork for them to leave their contact info. The Welcoming Team will take these two issues up. The mail slots need updating. The external facility and security look very good. Of course the roof needs repair, which is in the works. The interior of the church needs a deep cleaning and attention to details; Pastor Kim will review the cleaning contract with Teresa. We may consider a bi-annual volunteer church clean-up to deep clean. She will contact the usher team to review the need to straighten up the sanctuary after services. We have the blessing of wonderful people in our church, and this is a real asset.
 - ❖ Pastor Kim shared a spread sheet on which she records how she spends her time during the week. In the first month with us, she has worked an average of 53.3 hours per week. She plans on taking one day off a week, either Friday or Monday, depending on the week.

4. Committee Reports:
 - A. Call Committee: MSP has been approved and is posted on the synod website. The committee is working on communication with the congregation about the survey and MSP. Council again recommended that

the survey results be available for the congregation to see. The MSP is on the website, and Pastor Kim can access this for anyone interested.

B. Personnel committee: discussions were had about personnel and procedure policy for staff and volunteers. Nursery job was posted in May, and no viable candidates were received. We now have 3 volunteers trying to man the nursery, which is insufficient since our policy requires 2 people at all times. The committee recommends suspending our provision of a staffed nursery during the summer; the nursery space would still be open and available for families to use during service as they need. Council agrees.

5. Financial Update:

- ❖ New signatories met at SunTrust to complete paperwork.
- ❖ Chris cancelled unused and unnecessary credit cards.
- ❖ The Portico sign-in issues were solved.
- ❖ May was a poor month with income down \$7K, spending up \$3K. June income was close to budget, and expenses were just below, so net income was -\$940.
- ❖ The average offering is \$5489 weekly; our budget expects slightly more, which would leave us \$22K in the red at the end of the year if we stay on this path. Chris presented a colorful monthly update that could be linked to the e-zine.

6. Update on Property Issues:

John Voight has been spending a lot of time on the roof repair. Thank you, John! The picnic tables and playground timbers were repaired. John recommends that we purchase or accept a hedge trimmer and ask for people to volunteer for this job. Pastor Kim recommends that we put out a chore chart so people know what needs to get done.

7. Review of Church Policies and Procedures and constitution:

We need to review these. Pastor Kim will get Teresa to email us a copy of the policy and procedure manual for initial review. We also need to finish updating the constitution; we will get constitution documents from John Voight.

8. Other Business:

Plan on council installation on September 8, 2019, both services.

We closed the meeting with Prayer.

Next meeting: August 13, 2019, 6pm – devotion: Jennie Carter